

FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT OF SCHOOLS SEEKING AFFILIATION WITH THE CENTRAL BOARD OF SECONDARY EDUCATION
(In accordance with school safety policy, 2016 issued by the NDMA, Manual on Safety and security of children in schools developed by NCPCR and the National Building Code)

PART -A

(This part is to be filled – up by the school and to be produced before the District Education Officer along with all supporting documents and certificates in original)

GENERAL INFORMATION

1	Affiliation Number allotted by CBSE to the school:	931271
2	Name of the school: (Name should be exactly as per NOC and recognition certificate)	St. James English medium convent school
3	Address of the school:	Moonunirath, Onden road, Azhikode p.o
4	Standard/level/class up to which the school is running:	STD I to X
5	Is the name and address of school in CBSE affiliation letter and State NOC/Recognition/U-DISE same exactly the same	yes
6	U-DISE code allotted to the school:	42893 32021300719
7	Name and address of the Trust/Society/ Company(under section-8) running the school as on date	Sisters of st. James convent, Azhikode
8	Is the Trust/Society/ Company duly registered with the competent registering authority and the registration is valid as on date?	Yes , 753/08
9	Purpose of present application:	Extension
10	Location of school	In the Municipal limits of city having population less than 15 lakhs.
11	Has the school obtained Recognition Certificate from the State Government from class-1 to 8th?	Yes
12	Number of Recognition Certificate from class-1 to 8th and date of issue:	GO (ms) No. 279/2014/G.Edn. dated 23/12/2014.



The Principal

St. James E.M Convent School
Azhikode (P.O), Kannur

(Signature of Principal)



The Principal

St. James E.M Convent School
Azhikode (P.O), Kannur - 670 009

(Signature of D.E.O/First /Second/Third
Secretary (Education))




13	Is the School affiliated to any other board besides CBSE for Class-X or XII examinations?	No
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INFORMATION REGARDING LAND DETAILS AND OWNERSHIP

14	Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall?	Yes
15	Are both the School and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides?	yes
16	Total area (in square meters) in respect of 13 and 14 above on which the school is situated:	12505 sq.m
17	The land is in the possession of the school/ Trust/Society/Company legally by way of:	Sale deed and lease deed
18	Name of the Owner/Lessee of the land in respect of point-16 above:	Sr. Joicy Plakkal St. James English Medium Convent school
19	In case the land is in the possession of the society/school by way of lease as per State Government norms, the period of the lease:	30 years, wef 01/07/2014
20	Is any public road, canal or thorough-fare, HT line etc. passing through the land in respect of point-15 above?	No

INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS

20	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	Yes
20(a)	If yes the date of last inspection:	30/05/2018
21	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	Yes


 The Principal
 St. James E.M Convent School
 Azhikoode (P.O), KANNUR - 670 009

(Signature of Principal)


 The Principal
 St. James E.M Convent School
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(Signature of D.E.O/First /Second/Third Secretary (Education))



21(a)	If yes the date of last inspection:	21/04/2018
22	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	Yes
22(a)	If yes the date of last inspection:	26/06/2018

INFORMATION REGARDING THE STAFF

23	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	Yes
24	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	Yes
25	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (Payment by cheque or cash to the individuals is not allowed)	Yes



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(Signature of Principal)



(Signature of D.E.O/First /Second/Third
Secretary (Education))

26	Is the school paying EPF to the teachers and other employees as per the norms of the appropriate Government?	Yes
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Dr. Joice M.
MANAGER
ST. JAMES E.M. CONVENT SCHOOL
 School Manager AZHIKODE, KANNUR-670 009

Tom
The Principal
St. James E.M Convent School
 Azhikode (P.O), Kannur - 670 009
 School principal

PART- B
 (This part is to be filled-up by the District Education Officer after verifying all supporting documents and certificates in original and visiting the school)

File No. A5/3551/2018 Date of issuance 11.7.19

1. This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct

2. Is the school recommended for extension/up gradation Of affiliation? *Yes*

Tom
 Signature
 (Name and Stamp of Issuing DEO)
 DISTRICT EDUCATION OFFICER/NAME OF DISTRICT
 FIRST /SECOND/THIRD SECRETARY (EDUCATION)/NAME OF EMBASSY
KANNUR



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The Principal
St. James E.M Convent School
 Azhikode (P.O), Kannur - 670 009

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 Azhikode (P.O), Kannur - 670 009
 (Signature of Principal)

(Signature of D.E.O/First /Second/Third
 Secretary (Education))